

# FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



FONDÉE EN 1881

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TO THE AFFILIATED FEDERATIONS  
Lausanne, 21.12.09  
Ref: AG/AC

## 22<sup>nd</sup> World Championships Acrobatic Gymnastics

13 – 19 July.2010,  
Wroclaw (Poland)



# DIRECTIVES



Dear President,

The FIG is pleased to herein provide you with the Directives for the 22<sup>nd</sup> Acrobatic Gymnastics World Championships to be held in Wrocław from 13 to 19 July, 2010.

These World Championships will be organised following the 2010 FIG Statutes, the 2010 Technical Regulations, the 2009-2012 Acro Code of Points and Tables of Difficulty as well as all other Rules and Guidelines valid starting 01 January 2010, onwards, any possible amendments by the date of these World Championships, and any supplements decided in the meantime.

All participating Federations commit to abide by the Statutes and all FIG Rules and Regulations. Federations not respecting them will not be allowed to compete.

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## 1. COORDINATES OF THE ORGANISING COMMITTEE

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KS AZS AWF WROCŁAW  
 Contact Person : Konrad Bojakowski , Arek Szymczak  
 Ul. Paderewskiego 35  
 51-612 Wrocław - POLAND  
 TEL. (+48) 607 05 07 14  
 FAX. (+ 48) 71 348 39 28  
 Email: [wroclawcup@gmail.com](mailto:wroclawcup@gmail.com)  
 Website: [www.wroclawcup.pl](http://www.wroclawcup.pl)

## 2. COORDINATES OF THE FIG

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FIG – Fédération Internationale de Gymnastique  
 Contact Person: Alexandre Cola  
 Avenue de la Gare 12  
 Case Postale 630  
 CH - 1001 Lausanne  
 Tel : +41 (0)21 321 55 10 / Direct : +41 (0)21 321 55 18  
 Fax : +41 (0)21 321 55 29  
 Email : [acola@fig-gymnastics.org](mailto:acola@fig-gymnastics.org)  
 Website : <http://www.fig-gymnastics.com>

## 3. LOCATION OF THE TRAINING, WARM-UP AND COMPETITION HALLS

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Competitions	Hala Orbita
Warm-ups and Trainings	<u>Warm Up Hall</u> – 1 floor in the warm up hall <u>Training Halls</u> – 1 floor in the training hall
Warm ups, training hall and competition hall are at the same venue.	

Wroclaw has a long history of hosting many prestigious gymnastic events of highest level e.g.: European Acrobatic Championship in 1986, World Acrobatic Championship in 1996 and 2000.

In the year 2008 Wroclaw hosted the World Cup in Trampoline and Tumbling. Wroclaw is the place where a lot of other vital sport events have taken place: World Wrestling Championship, Judo Championships, World Volleyball League, European Basketball Championships, Karate, Boxing and many others.

In 2012 the EURO Football Championship will take place in Wroclaw. The city of Wroclaw has also stood twice as candidate for organization of the EXPO World Exhibition.

Wroclaw is the biggest city in western Poland with population of over 700'000 inhabitants. It is situated on 12 islands connected by 112 bridges. Thanks to the city's unique location and the rich one thousand-year history and tradition Wroclaw is the cultural, scientific and economic centre of lower Silesia with an important impact on the whole region.

Wroclaw is located in the South- West part of Poland on the Odra River. The city is intersected by major transit roads with easy access to every place in Europe. Wroclaw is an important railway junction- it offers railway connections with all capitals and major cities in Europe. Direct railway international connections: Prague (200km), Berlin (300 km), Dresden (150km), Gorlitz, Hamburg , Bratislava.

The Orbita Hall is situated in the new part of the city, and it has been open to the public in 2000.

The basic *specifications* of the "Orbita" Sports Hall:

**Great Hall:** size of the field: 2500 square meters, capacity of the auditorium: 3000 – 5000 places, lighting: 3500 lux, height: 29 meters

**Small Hall (Side Hall):** size of the field: 800 square meters, height: 10 meters

**Other features:** Lockers with sanitary facilities for the participants, coatroom and sanitary facilities for the audience, audience monitoring, pressroom, conference halls, area for the organizer, VIP room, doctor's office, catering spaces.



**4. PROVISIONAL PROGRAM (SUBJECT TO CHANGES)**

<b>Tuesday July 13</b> All day	Arrival of delegations for the World Championships Free Training available Arrival of Swiss Timing ACRO TC Meeting
<b>Wednesday July 14</b> 09:30 09 :30 – 12 :30 14 :30 – 19 :00 19 :00	Deadlines to submit tariff sheets Judges Instruction, mandatory Training and Podium Training as per Schedule Draw for Difficulty Judges, Tariffing Orientation meeting
<b>Thursday July 15</b> 09 :30 – 18 :00 All day 19 :00	Tariffing continues Training and Podium Training as per Schedule Athlete measurements Opening Ceremony,
<b>Friday July 16</b> All day	Warm-up as per schedule Competition I (Qualifications Exercise 1) Mixed Pairs Dynamic / Women's Group Balance Men's Group Balance Women's Pairs Balance / Men's Pairs Dynamic  Competition I (Qualifications Exercise 2) Mixed Pairs Balance / Women's Group Dynamic
<b>Saturday July 17</b> All day	Warm-up as per schedule Competition I (Qualifications Exercise 3) Mixed Pairs Combined / Women's Group Combined  Competition I (Qualifications Exercise 2) Men's Groups Dynamic Women's Pairs Dynamic / Men's Pairs Balance  Competition II (Finals) Mixed Pairs Combined / Women's Group Combined Award Ceremony for Mixed Pairs and Women's Group
<b>Sunday July 18</b> All day	Warm-up as per schedule Competition I (Qualifications Exercise 3) Men's Groups Combined Women's Pairs Combined / Men's Pairs Combined Medal award ceremony for Team competition  Competition II (Finals) Men's Groups Combined Women's Pairs Combined / Men's Pairs Combined Award Ceremony for Men's Group, Women's Pairs and Men's Pair



	Closing Ceremony Farewell Party
<b>Monday July 19</b>	Departure of Delegations

**Please note : Schedule is tentative and may be adjusted after entries are received**

### Leotard Checks

**NO** Leotard checks will take place. Coaches and gymnasts are reminded to pay careful attention to all of the rules regarding competition attire. **Approval from previous competitions does not guarantee no penalties will be applied in the current competition.**

## 5. PARTICIPATION AND SIZE OF THE DELEGATION

Gymnasts from FIG affiliated federations in good standing may take part in these World Championships. The maximum size of each delegation as per FIG Technical Regulations and FIG Rules for Accreditation is as follows:

### Gymnasts:

Discipline	Units
Women's Pair	2
Men's Pair	2
Mixed Pair	2
Women's Group	2
Men's Group	2

Each athlete may compete in one discipline

### Officials:

Function	Number
Head of Delegation	1
Team Manager	if 4 and more units If 8 and more units
	1 2
Coach	if 1 If 2 to 7 units If 8 and more units
	1 2 3
*Additional coach	for 4 or more units
	1
Judge (in accordance with T.R. Section I, Reg. 7.10.3 d excluding any Chair or Difficulty Judge appointed by the ACRO TC)	2
Doctor	1
Physiotherapist	1
*Additional Doctor or Physiotherapist	if 4 and more units if 8 and more units
	1 2
*Accompanying person (see 1.3)	1
*Guest for delegations	with 1 to 4 units with 5 and more units
	1 2
Transferable access card zones 1 coach	1
Transferable access card zones 3 coach	if 1 unit If 2 and more units
	1 2
Transferable access card zones 1 for medical staff	1
Transferable access card zones 3 for medical staff	1
Transferable access card zone 3 for team manager or head of delegation	1

A "unit" is defined as one pair or one group

\*Accreditation at the charge of the Delegation as follows:



### Accompanying persons

The members of the FIG Executive Committee, the FIG Technical Committees, the Honorary Members (see 1.4), and the Presidents of the FIG affiliated federations are entitled to one accompanying person at their discretion, e.g., to accommodate the presence and accreditation of a spouse or a close family member. The accompanying person is only entitled to accreditation if the person who has the right to invite attends the event, and only for the period during which the “host” is present. This accreditation may not be transferred during an event.

The members of the FIG Executive Committee (incl. TC Presidents) and the Honorary Members are entitled to a free accreditation, but the Organising Committee is entitled to charge PLN 600.- for the accreditations of accompanying persons of the FIG Technical Committees Members and the Presidents of the FIG affiliated federations.

### Guest cards

Each federation has the right to one or two Guest accreditations at their discretion, e.g. for sponsors, important federation’s officials, etc. as mentioned under the different disciplines.

The Organising Committee is entitled to charge the following costs for Guests accreditations:

- “Guests” who have accommodation booked through the Organising Committee have access to the delegation seats, transport system and are invited to the banquet. The price to be paid to the Organising Committee is PLN 600.- per guest.
- “Guests” who do not book accommodation through the Organising Committee have access only to the delegations seats (no transportation system, no lunch or banquet). The price to be paid to the Organising Committee is PLN 600.- per guest.
- Upon request of the member Federation, the “Guests” may be accredited as a VIP which includes access to VIP seating and the VIP lounge. The price to be paid to the Organising Committee is PLN 600.- for this upgrade.

The payment of these accreditations (at the charge of the Delegations) must be made to the Organizing Committee by bank transfer to:

Payable to: Klub Sportowy Akademickiego Związku Sportowego Akademii Wychowania  
Fizycznego we Wrocławiu  
Address: 51-612 Wrocław, ul. . Paderewskiego 35  
Bank: ALIOR BANK S.A.  
Sort Code: ALBPPLPW  
Account Number: 63 2490 0005 0000 4520 1872 8615  
IBAN Number: PL 63 2490 0005 0000 4520 1872 8615  
Swift Code: ALBPPLPW

Your Federation must cover all bank fees in connection with the bank transfers. **Please state the name of your federation, the contact person and the payment purpose on the transfer.** The payment must be made in PLN only.



### **IMPORTANT NOTICE:**

Starting from October 15<sup>th</sup>, 2009 all senior, junior and Age Group gymnasts willing to take part in international competitions must have valid personal licenses. All licenses are to only issued by the FIG Secretariat on the basis of data received from National Federations.

The above licenses are considered as ‘gymnasts’ passports’ and are valid for all FIG Events, Continental Unions’ Events, international competitions/tournaments.

During competitions FIG Licenses are to be basic proof for issuing accreditations.

Licenses are valid for two years (costs to be defined by the FIG Council)

## **6. GYMNAST’S BIOGRAPHIES**

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The gymnasts’ personal data will be controlled and completed by the FIG Media Staff upon accreditation in order to update the gymnasts’ biographies.



## 7. JUDGES

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All participating federations (except those participating for the first time in World Championships) must nominate one (1) judge holding a valid FIG Brevet (minimum Category 3). A second judge Category I or II may be presented. All judges will be given the opportunity to judge at least one event.

**Failure to provide judges as mentioned above will result in a FIG charge of CHF 2'000.- payable to the FIG**

All judges must participate in the judges' meetings and judges' briefings. Failure to attend all meetings and briefings will result in the loss of participation in the competition, and the federation of the judge concerned will be fined as above. Any consideration for exceptional circumstances will be at the discretion of the ACRO TC Superior Jury.

The selection of the judges is made by draw by the FIG Acrobatic Gymnastics Technical Committee.

The Chairs of Judges' Panels will be selected by draw made by the FIG ACRO-TC. The difficulty judges panels will be selected by a draw made by the **ACRO-TC** after the provisional registrations.

If a federation has only category 4 judge, the Technical Committee will consider the situation on an individual basis.

## 8. AGE LIMITS

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The minimum age of the ACRO competitors is 15 years old in the year of the competition (born in 1995 or older).

## 9. REGISTRATION AND ENTRY FEES

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Entries can only be made by FIG affiliated federations in good **standings**. Late or missing registrations will be fined as per the Technical Regulations, Section 1, Reg. 4.1.

Entries received in the FIG Offices after the drawing of lots will not be taken into consideration (i.e. the gymnasts will not be allowed to compete).

The Entry fee is CHF 100,- per gymnast. The total amount must be paid by April 14<sup>th</sup>, 2010 to:

Name: Fédération Intenationale de Gymnastique  
Account : 272-56301649.0  
IBAN: CH40 0027 2272 5630 1649 0  
Bank UBS SA, P.O.Box, CH-2501 Bienne/Switzerland  
SWIFT/BIC UBSWCHZH80A

Your Federation must cover all bank fees in connection with the bank transfers. **Please state the name of your federation, the contact person and the payment purpose on the transfer.** The payment must be made in CHF only.

Registrations without the appropriate payment of the entry fees within the given deadline will be considered as invalid (i.e. the gymnasts will not be allowed to compete).

Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices etc.) and the Organising Committee will not be allowed to participate in these World Championships.

## 10. PROVISIONAL REGISTRATION

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The provisional entries must be completed by entering the composition of the delegation on-line (by using the National Gymnastics Federations' intranet login and password) from January 13<sup>th</sup>, 2010 until February 17<sup>th</sup>, 2010 at the very latest as follows: <http://www.fig-gymnastics.com>. Please refer to the document attached for detailed instructions related to this provisional on-line registration.

Missing or late Provisional entries will be fined with CHF1'000.-.





## 11. DEFINITIVE REGISTRATION

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The definitive entries must be completed by entering the composition of the delegation on-line (by using the National Gymnastics Federations' intranet login and password) by April 14<sup>th</sup>, 2010 at the very latest as follows: <http://www.fig-gymnastics.com>.

This definitive on-line registration will be open starting February 18<sup>th</sup> 2010 onwards and detailed instructions will be provided to you in due course by the FIG.

Missing or late definitive entries will be fined with CHF 1'500.- Definitive registrations received after the drawing of lots will be refused (i.e. the gymnasts will not be allowed to compete).

## 12. NOMINATIVE REGISTRATIONS

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The nominative entries must be completed by entering the composition of the delegation on-line (by using the National Gymnastics Federations' intranet login and password) by June 16<sup>th</sup>, 2010 at the very latest as follows: <http://www.fig-gymnastics.com>.

This nominative on-line registration will be open starting April 15<sup>th</sup>, 2010 onwards and detailed instructions will be provided to you in due course by the FIG.

Missing or late nominative entries will be fined with CHF1'000.-.

## 13. DRAWING OF LOTS

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The drawing of lots will be conducted at the latest two weeks after the Definitive Registration. The exact location, date, and time will be announced in due course by the FIG to the parties concerned.

## 14. COMPETITIONS FORMAT AND PROGRAMME

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Competitions Format and Rules:

- Women's Pairs
- Men's Pairs
- Mixed Pairs
- Women's Group (3 gymnasts)
- Men's Group (4 gymnasts)
- Team-ranking

### Participation:

All FIG affiliated federations in good standing, with gymnasts of the correct age, are entitled to participate in all five categories (max. 2 per category) with a full team of 26 gymnasts.

### Competition structure:

#### Qualifications:

All pair/groups must participate in qualifications in order to qualify for finals. All pair/groups must perform all 3 exercises: 1 Balance, 1 Dynamic and 1 Combined. As per the 2010 Technical Regulations, there will be a draw for the order of performance of all three exercises.

#### Finals:

The competition determines the World Champions per category (WP, MP, MXP, WG, MG).

The top eight pairs and the top eight groups after Qualifications perform one Combined Exercise

If there are less than 12 federations in the particular category, only 6 finalists take part.

The competition starts from a mark of zero.

**Please note: As per the 2010 Technical Regulations, only the top ranked pair/group per country in each discipline may qualify for the final.**

#### Team Ranking:

The Team Ranking is established after Qualifications (see Technical Regulations 2010, Acro Section-Reg. 3.3.3)

To participate in the ranking by teams, federations must be represented with at least by 3 different pairs and groups including at least one pair and one group in Competition I (Qualifications).

The delegation must announce the composition of their team when they submit their nominative registrations.



The team with the highest number of points is declared Team World Champion. Each member of the announced team is awarded a medal.

## 15. PUBLICITY

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Please be aware that the new FIG Publicity rules on attire and equipment have come into effect as of 1 January 2009. The Code of Points indicates the deduction if these Publicity rules are not respected. Therefore, you may fill in the Publicity form if deemed necessary for prior approval, at the very latest by June 16<sup>th</sup>, 2010. This advertising on clothing attire form will be open starting January 13<sup>th</sup>, 2010 onwards. The Publicity Rule Chart is available on the FIG website under “Rules” should you require additional information on this issue.

## 16. JURY OF APPEAL

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The Jury of Appeal will be composed as follows:

Discipline	President	Member	Member
ACRO	Michel Léglise	Atilla Orsel	To be named on site if required

## 17. EQUIPMENT

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Manufacturer Supplier: Spieth  
Color of the floor exercise: light blue

## 18. VISA

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Please verify immediately with your travel agent or the Polish Embassy or Consulate in your country if a visa is required for your travel to Poland. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before May 12<sup>th</sup>, 2010.

The visa application form will be open starting February 18<sup>th</sup>, 2010 onwards and detailed instructions will be provided to you if needed. The request must include the full name, function, gender, date of birth, citizenship and passport number, passport expiry date, and the arrival and departure dates of the Delegation Member and sent to the organizing committee on due time.

## 19. TRANSPORTATION

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The travel to Wroclaw will be at each delegation's own expenses. The FIG and the Organising Committee strongly recommend that each Federation take cancellation insurance for their transportation.

Accredited team delegations who will book their accommodation through the Organising Committee and who will fill in their travel schedule form (arrivals and departures) by the deadline of 16<sup>th</sup> June, 2010 will be provided with local transport from the official arrival place (airport, train station, bus station) to the official hotels and back.

The transportation application form, to be sent to the organizing committee, will be open starting 15<sup>th</sup> April, 2010 onwards and detailed instructions will be provided to you if necessary. This airport/Train and Bus station – hotel service will be organized by the Organising Committee.

Federations which do not book their accommodation through the Organising Committee will not be entitled to use the transportation system and will be responsible to be on time. No lunch and no banquet are included either.

## 20. ACCOMMODATION RESERVATION

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The Organizing Committee is delighted to provide official team delegations and judges with the following selection of hotels. To book one of these official hotels, please respect the following form:



- 1) Fill in the “accommodation form – room requests” by April 14<sup>th</sup>, 2010 at the latest and send it back to the organizing committee. This application will be open starting February 18<sup>th</sup>, 2010 onwards and detailed instructions will be provided to you if necessary.

Do NOT book directly with the hotel because then you will not be entitled to lunch in the arena, official transportation and final party.

**SOFITEL (Official FIG hotel) 5\***

Address: ul. Świętego Mikołaja 67, 50-127 Wrocław  
Telephone: + (48) 71 358 83 00  
Fax: +48 71 358 87 10

price with breakfast and lunch per person / per night based on single occupancy: PLN 700  
price with breakfast and lunch per person / per night based on sharing occupancy (2 beds or 1 large bed if required, please specify to the organizing committee): PLN 600

**Hotel Orbis Wrocław 4\***

Address: ul. Powstańców Śląskich 7, 53-332 Wrocław  
Telephone: +(48) 71 361 46 51  
Fax: +(48) 71 361 66 17

price with breakfast and lunch per person / per night based on single occupancy: PLN 500  
price with breakfast and lunch per person / per night based on sharing occupancy (2 beds or 1 large bed if required, please specify to the organizing committee): PLN 400

**Hotel Orbis Mercury Panorama 3\***

Address: Plac Dominikański 1, 50-159 Wrocław  
Telephone: +(48) 71 323 27 00  
Fax: +48 71 344 11 25

price with breakfast and lunch per person / per night based on single occupancy: PLN 600  
price with breakfast and lunch per person / per night based on sharing occupancy (2 beds or 1 large bed if required, please specify to the organizing committee): PLN 450

**Hotel Lothus 3\***

Address: Wita Stwosza 22/23, 50-148, Wrocław  
Telephone: +(48) 71302 68 40  
Fax: +48 (71) 341 97 38

price with breakfast and lunch per person / per night based on single occupancy: PLN 300  
price with breakfast and lunch per person / per night based on sharing occupancy (2 beds or 1 large bed if required, please specify to the organizing committee): PLN 200

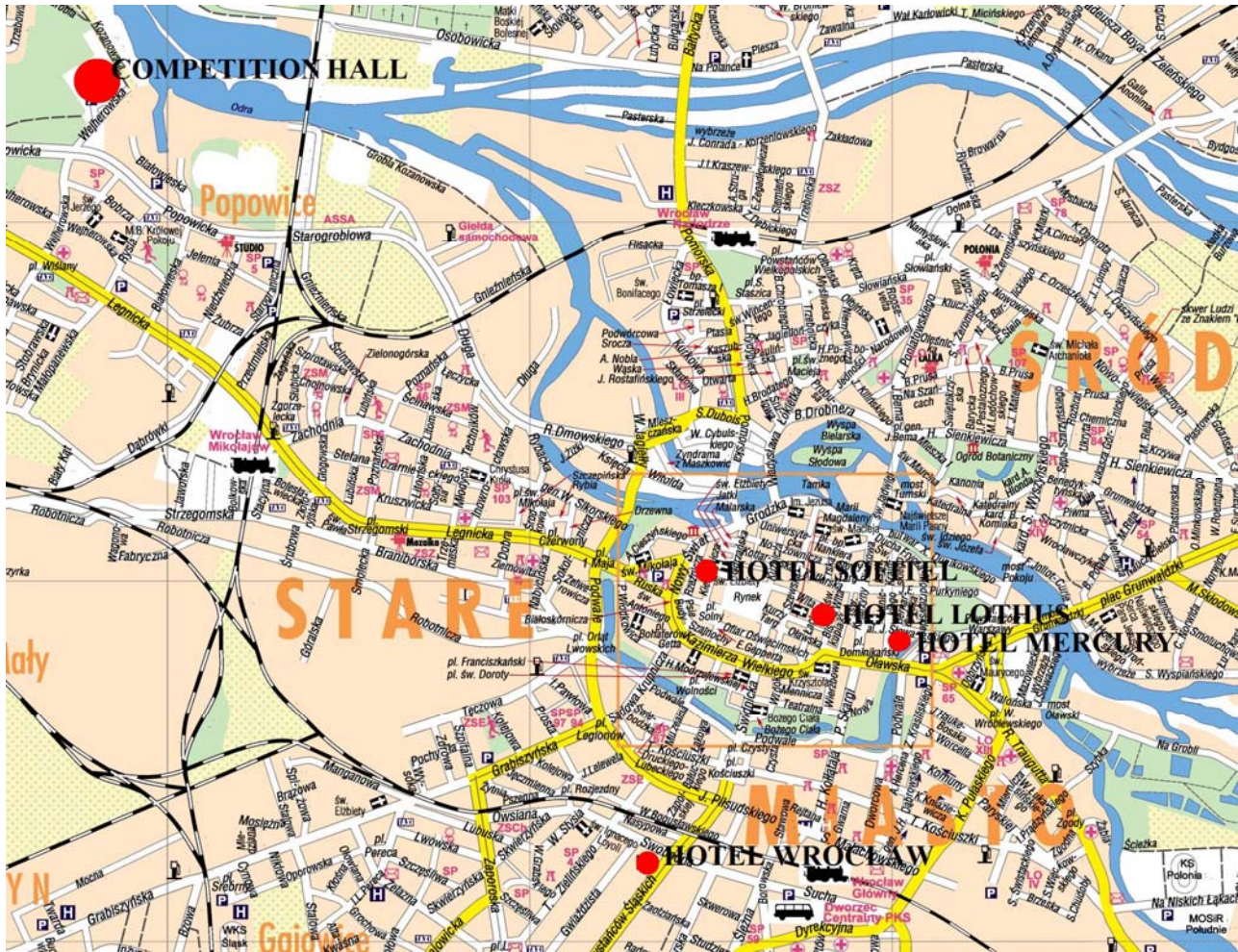
All rates include VAT and service charge. Check in time 2p.m. and check out time is 12 a.m.

FIG affiliated member federations should request their accommodation as a matter of priority. Rooms are limited and will be allocated strictly in order of booking receipt.

Should your chosen category not be available, the Organising Committee will then contact you to discuss alternative options.

To secure your preferred category, we strongly recommend that you fill in the official “accommodation form – room requests” well in advance of the due date of April 14<sup>th</sup>, 2010.

Location of venue and the hotels:



Walking time from hotel Sofitel, Lothus and Mercury, to the competition venue is approximately 40 min  
Walking time from hotel Wrocław, to the competition venue is approximately 60 min  
Bus travel from the hotels to the competition venue is approximately 15 min

**50%** of the total amount must be paid to the organising committee before April, 14<sup>th</sup>, 2010  
**The remaining balance** must be paid to the organising committee before June 16<sup>th</sup>, 2010

Payment for the accommodation must be made by bank transfer to:

Payable to: Klub Sportowy Akademickiego Związku Sportowego Akademii Wychowania Fizycznego we Wrocławiu  
Adress: 51-612 Wrocław, ul. , ul.Paderewskiego 35  
Bank: ALIOR BANK S.A.  
Sort Code: ALBPPLPW  
Account Number: 63 2490 0005 0000 4520 1872 8615  
Iban Number: PL 63 2490 0005 0000 4520 1872 8615  
Swift Code: ALBPPLPW

Your Federation must cover all bank fees in connection with the bank transfers. Please state the name of your federation, the contact person and the payment purpose on the transfer. The payment must be made in PLN only.

Cancelation policy:  
50% of the amount paid, will be refunded until June 1<sup>st</sup>, 2010. No refund will be made after this date.

**The FIG and the Organising Committee strongly recommend that each Federation take cancellation insurance for their accommodation.**



Failure to forward the payment by the required dates will result in the reservations being cancelled and the deposit payment will be forfeited.

## 21. MEALS

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The different meal arrangements will be as follows:

Breakfast and lunch are included in the price of each of the hotels.

The Organising Committee will offer a lunch at the competition venue each day, included in the package.

The meal plan is not compulsory and the delegations are free to make their own arrangements to eat at their own expense.

Dinner will be available from 20:00 to 22:00 in each of the official hotels.

Price per dinner and per person: 50 PLN

All meal reservations must be made by filling in the official "Meal Form. This form will be open starting February 18<sup>th</sup>, 2010 onwards and will have to be completed by April 14<sup>th</sup>, 2010 at the very latest and sent back to the organizing committee. Detailed instructions will be provided to you if needed.

Payment for the meals must be made by bank transfer to:

Payable to: Klub Sportowy Akademickiego Związku Sportowego Akademii Wychowania  
Fizycznego we Wrocławiu  
Adress: 51-612 Wrocław, ul. Paderewskiego 35  
Bank: ALIOR BANK S.A.  
Sort Code: ALBPPLPW  
Account Number: 63 2490 0005 0000 4520 1872 8615  
Iban Number: PL 63 2490 0005 0000 4520 1872 8615  
Swift Code: ALBPPLPW

Your Federation must cover all bank fees in connection with the bank transfers. **Please state the name of your federation, the contact person and the payment purpose on the transfer.** The payment must be made in PLN.

The prepayment to the Organising Committee of 50% of the total meals costs must be made at the time you fill in the "meal form", or by no later than April 14<sup>th</sup>, 2010.

The final payment to the Organising Committee of the remaining 50% for all meals will be required by no later than June 16<sup>th</sup>, 2010.

Cancelation policy:

50% of the amount paid, will be refunded until June 1<sup>st</sup>, 2010. No refund will be made after this date.

Failure to forward payment by the required date will result in the meals being cancelled and the deposit payment will be forfeited.

## 22. INSURANCE

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The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations (Section 1, article 12.10) foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.

The Organising Committee will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the Organising Committee in writing in advance.

The Organising Committee will subsequently offer insurance at the Federations own charge as follows: 40.- PLN per person / day.



## 23. DOPING CONTROLS

Doping controls will be made as per the Doping Control Regulations of the FIG and WADA.

## 24. WORKPLAN

The Workplan will be sent to all the participating federations six weeks at the latest before the start of the competitions.

## 25. ACRO MUSIC FORM

The Federations taking part in these World Championships will have to confirm, by completing the “ACRO music form,” that the music used does not violate any copyrights and that it can be broadcasted within sports. This form will be open starting 15<sup>th</sup> April, 2010 onwards and will have to be completed by 16<sup>th</sup> June, 2010. Detailed instructions will be provided to you if needed.

The Head of Delegation or, exceptionally, the coach will be requested to sign one form on behalf of the competitor: The approval of the technical criteria of playing the tape by the Organising Committee.

## 26. DEADLINES SUMMARY

On-Line Registrations	Opening Date	Closing Date
Provisional Registration	13.01.2010	17.02.2010
Publicity Form (not compulsory)	13.01.2010	16.06.2010
Definitive Registration	18.02.2010	14.04.2010
Accommodation Form – Room Requests	18.02.2010	14.04.2010
Visa Request Form (not compulsory)	18.02.2010	12.05.2010
Meals Form - (not compulsory)	18.02.2010	14.04.2010
Nominative Registration	15.04.2010	16.06.2010
Travel Schedule Form (Arrivals)	15.04.2010	16.06.2010
Travel Schedule Form (Departures)	15.04.2010	16.06.2010
Music Form	15.04.2010	16.06.2010

Payment of the Entry Fee	18.02 - 14.04.2010
Payment of the Accommodation Costs (first 50%)	18.02 - 14.04.2010
Payment of the Accommodation Costs (last 50%)	15.04 - 16.06.2010
Payment of the Meals (first 50%)	18.02 - 14.04.2010
Payment of the Meals (last 50%)	15.04 - 16.06.2010

Opening of the On-line FIG License application	16 May 2009
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Sincerely Yours,

André Gueisbuhler  
Secretary General

### Encl.

Detailed Instructions for the on-line provisional registration

Forms to fill on-line on FIG website:

- Provisional registration
- Definitive registration
- Nominative registration

Forms to send back to the FIG office

- Publicity form



**Forms to be sent to the Organising Committee:**  
**Accommodation information, room request**  
**Arrival information**  
**Departure information**  
**Diner information**  
**Music information**  
**Visa request**