

# FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



FONDÉE EN 1881

## WORK PLAN



### 6<sup>th</sup> World Age Group Competition

#### ACROBATIC GYMNASTICS



**Wrocław, Poland**

**July 6<sup>th</sup> – July 12<sup>th</sup> 2010**



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## PART I: ADMINISTRATION

### 1. Foreword

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This Work Plan has been developed between the FIG ACRO-TC, the FIG Office and the Organising Committee (OC) of the 6<sup>th</sup> Acrobatic World Age Group Competition in Wrocław in accordance with the following FIG regulations and rules (as valid in the year of the competition):

- Statutes
- Technical Regulations
- Judges' Rules (General and Acrobatic Gymnastics Specific)
- Acrobatic Gymnastics Code of Points
- ACRO Age Group Rules 2010-2012 edition
- Official Acrobatic Gymnastics Newsletters as published on the FIG website
- FIG Apparatus Norms
- FIG Advertising and Publicity Rules
- FIG Rules for Accreditation
- Medical Organization of the Official FIG Competitions
- Doping Control Rules
- Regulations for Award Ceremonies
- FIG Media Guideline
- License Rules

*and subsequent decisions of the FIG Executive Committee and ACRO Technical Committee.*

All participating Federations commit to respect the FIG Statutes and all FIG rules and regulations, especially with regards to the age and nationality of the gymnasts as well as the respective regulations concerning "Insurance" (Art. 12.10 of the Technical Regulations).

The official languages of these World Age Group Competition will be English. Interpretation from and into any other language must be organized by the Delegations. Announcements will be made in English. This Work Plan will be available in English and French.

### 2. Organising Committee

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#### **2.1 - COORDINATES**

KS AZS AWF WROCŁAW

Contact Person : Konrad Bojakowski , Arek Szymczak

Ul. Paderewskiego 35

51-612 Wrocław - POLAND

TEL. (+48) 607 05 07 14

FAX. (+ 48) 71 348 39 28

Email: [wroclawcup@gmail.com](mailto:wroclawcup@gmail.com)

Website: [www.wroclawcup.pl](http://www.wroclawcup.pl)



## 2.2 - ORGANISING COMMITTEE OFFICIALS

Presidents	Michał Janicki and Arkadiusz Szymczak
Vice-Presidents	Maciej Zieliński, Prof. Paweł Kowalski, Dr. Andrzej Rokita, Piotr Mazur Marcin Przychodny
Secretary General and Technical Director	Konrad Bojakowski
Competition Director	Arek Szymczak
Media Officer	Ewa Szymczak
Chief Medical Officer	Andrzej Bugajski
Transport	Arkadiusz Jarczak
Finance	Dorota Matuszyk
Accommodation	Alina Antoszezewska
Security	Anna Konstanciuik

## 2.3 - OC OFFICE

The OC Office will be located in the competition venue (see Appendix 2) and will be in operation from half an hour before the start of all training, warm-up, and competition times until half an hour after the last training session and one hour after the competition. The OC phone number is as follows :+ 48 796 654 540

**Emergency number** (out-of-office hours): +48 796 898 120.

## 3. Fédération Internationale de Gymnastique (FIG)

### 3.1 - COORDINATES OF THE FIG

FIG – Fédération Internationale de Gymnastique

Contact person: Alexandre Cola

Avenue de la Gare 12

CH-1003 Lausanne

SWITZERLAND

Telephone: +41 21 321 55 10 / Direct: +41 21 321 55 18

Fax: +41 21 321 55 29

E-mail: [acola@fig-gymnastics.org](mailto:acola@fig-gymnastics.org)

Website: [www.fig-gymnastics.com](http://www.fig-gymnastics.com)

### 3.2 - FIG OFFICIALS

President	Prof. Bruno Grandi
1 <sup>st</sup> Vice-president - representative of the Medical Commission	Dr. Michel Léglise
EC member	Attila Orsel
Secretary General	André Gueisbuhler

### 3.3 - FIG ACROBATIC TECHNICAL COMMITTEE (ACRO-TC)

ACRO-TC President	Tonya Case
ACRO -TC 1 <sup>st</sup> Vice-president	Irina Nikitina
ACRO -TC 2 <sup>nd</sup> Vice-president	Yan Ling Li
ACRO -TC Secretary	Karl Wharton



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ACRO -TC member	Rosy Taeymans
ACRO -TC member	Raul Fonseca Correia
ACRO -TC member	Wieslawa Milewska

### **3.4 - FIG STAFF**

FIG Sports Manager	Alexandre Cola
FIG Sports Manager	Sylvie Martinet
FIG TV Rights and Sales Manager	Olivier Strebel
FIG Media Operations Officer	Philippe Silacci
FIG Media Operations Coordinator	Meike Behrensen
FIG IT Manager	Cédric Evard
FIG Photographer	Volker Minkus

### **3.5 - TELEVISION**

FIG TV Coordinator and Producer	Jean-François Rossé
FIG TV Producer and cameraman	Didier Humbert
Host Broadcaster Main contact	
Host Broadcaster Producer	

### **3.6 - SWISS TIMING – IRCOS**

Swiss Timing	
Swiss Timing	
Swiss Timing	
Swiss Timing	
IRCOS	
IRCOS cameraman	



## PART II: COMPETITIONS

### 1. Provisional Program

<b>Monday July 5</b>		<b>Place</b>
All day	TC arrival FIG staff arrival	
<b>Tuesday July 6</b>		
All day	Arrival of delegations for the Age Group Competition Accreditation procedure, including submission of tariff sheets Free Training available	Hala Orbita Hala Orbita
<b>Wednesday July 7</b>		
All day	FIG Acro TC Meeting	Hala Orbita
As per Schedule	Training and Podium Training	Hala Orbita
As per Schedule	Athlete measurments	Hala Orbita
19:00 – 20 :00	Orientation meeting	Hotel Sofitel
<b>Thursday July 8</b>		
09:30	Absolute dadline to hand in Tariff sheets without penalty. (See ACRO Code of Points 2009 Article 42.2.)	OC office
10 :00	Meeting with the pre-appointed competition CJP's and DJS	Judges' room
As per Schedule	Training and Podium Training	Hala Orbita
As per Schedule	Athletes measurments	Hala Orbita
13 :00-16 :00	Judges' meeting	Judges' Room
<b>Friday July 9</b>		
All day	ACRO TC Meeting	ACRO TC meeting room
All day	Tariffing continues	
As per Schedule	Training and Podium Training	Hala Orbita
As per Schedule	Athlete measurments	Hala Orbita
19:00 – 19 :45	Opening Ceremony	Hala Orbita
<b>Saturday July 10</b>		
As per Schedule	Warm-up	Hala Orbita
30 minutes before competition	Judges' briefing	Judges' Room
	Competition I (Qualifications)	Hala Orbita
As per Schedule	11-16 Boy's Group Balance / Mixed Pairs Dynamic / Girl's Groups Balance Girl's Pairs Dynamic / Boy's Pairs Balance	Hala Orbita
As per Schedule	12-19 Boy s Group Balance Mixed Pairs Dynamic / Girl's Groups Balance Girl's Pairs Dynamic / Boy 's Pairs Balance	Hala Orbita
<b>Sunday July 11</b>		
As per Schedule	Warm-up	Hala Orbita
30 minutes before competition	Judges' briefing	Judges' Room
	Competition I (Qualifications)	Hala Orbita
As per Schedule	11-16 Boy 's Group Dynamic / Mixed Pairs Balance / Girl 's Groups Dynamic Girl's Pairs Balance / Boy's Pairs Dynamic	Hala Orbita



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As per Schedule	12-19 Boy 's Group Dynamic / Mixed Pairs Balance / Girl's Groups Dynamic Girl's Pairs Balance / Boy 's Pairs Dynamic	Hala Orbita
<b>Monday July 12</b>		
As per Schedule	Warm-up	Hala Orbita
1 hour before competition	Judges' briefing	Judges' Room
	Competition II (Finals)	Hala Orbita
As per Schedule	11-16 Boy 's Group / Mixed Pairs / Girl's Groups Women's Pairs / Boy's Pairs ( <u>Balance or Dynamic</u> ) Medal Awards Ceremony	Hala Orbita
As per Schedule	12-19 Boy's Group Combined/Mixed Pairs Combined/ Girl's Groups Combined Girl's Pairs Combined / Boy's Pairs Combined Medal Awards Ceremony	Hala Orbita
19 :00	Closing Ceremony	Hala Orbita
21 :00 – 02 :00	Farewell Party	Sofitel Hotel
<b>Tuesday July 13</b>		
All day	Departure of Delegations of the World Age Group Competition	

*\*All timings are subject to slight alterations*

### Leotard Checks

**NO** Leotard checks will take place. Coaches and gymnasts are reminded to pay careful attention to all of the rules regarding competition attire.

***Approval from previous competitions does not guarantee no penalties will be applied in the current competition.***

## 2. Participation and size of the delegations

Gymnasts from FIG affiliated federations in good standing and with the correct age may take part in these World Age Group Competiton. The maximum size of each delegation according to the FIG Accreditation Rules is as follows:

### Gymnasts: 11-16 category

Discipline	Units
Girl's Pair	2
Boy's Pair	2
Mixed Pair	2
Girl's Group	2
Boy's Group	2

### Gymnasts: 12-19 category

Discipline	Units
Girl's Pair	2
Boy's Pair	2
Mixed Pair	2
Girl's Group	2



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Boy's Group	2
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Each athlete may compete in one discipline

### Officials:

Function	Number
Head of Delegation	1
Team Manager if 4 and more units	1
If 8 and more units	2
Coach if 1 unit	1
If 2 to 7 units	2
If 8 and more units	3
*Additional coach for 4 and more units	1
Judge ( <i>in accordance with T.R. Section I, Reg. 7.10.3 d excluding any Chair or Difficulty Judge appointed by the ACRO T.C.</i> )	2
Doctor	1
Physiotherapist	1
*Additional Doctor or Physiotherapist if 4 and more units	1
if 8 and more units	2
* Chaperone per 10 competitors	1
*Accompanying person (see 1.3)	1
*Guest for delegations if 1 to 4 units	1
if 5 and more units	2
Transferable access card zones 1 coach	1
Transferable access card zones 3 coach if 1 to 4 units	1
If 5 and more units	2
Transferable access card zones 1 medical staff	1
Transferable access card zones 3 medical staff	1
Transferable access card zone 3 team manager or head of delegation	1

A "unit" is defined as one pair or one group

\*Accreditation at the charge of the Delegation as follows:

### Accompanying persons

The members of the FIG Executive Committee, the FIG Technical Committees, the Honorary Members, and the Presidents of the FIG affiliated federations are entitled to one accompanying person at their discretion, e.g., to accommodate the presence and accreditation of a spouse or a close family member. The accompanying person is only entitled to accreditation if the person who has the right to invite attends the event, and only for the period during which the "host" is present. This accreditation may not be transferred during an event.

The members of the FIG Executive Committee (incl. TC Presidents) and the FIG and (former) IFSA Honorary Members are entitled to a free accreditation, but the Organising Committee is entitled to charge for the accreditations of accompanying persons of the FIG Technical Committees Members and the Presidents of the FIG affiliated federations.

### Guest Cards

Each federation has the right to one or two Guest accreditations at their discretion, e.g. for sponsors, important federation's officials, etc. The Organising Committee is entitled to charge the following costs for Guests accreditations:





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- “Guests” who have accommodation booked through the Organising Committee have access to the delegation seats, transport system (T3) and are invited to the Banquet. The price to be paid to the OC is PLN 600
- “Guests” who do not book accommodation through the Organising Committee have access only to the delegations seats (no transportation system or Banquet). The price to be paid to the OC is PLN 600
- Upon request of the member Federation, the “Guests” may be accredited as VIP which includes access to VIP seating and the VIP lounge. The price for this upgrade, to be paid to the OC, is PLN 200

The Presidents of FIG affiliated federations in the function of Head of Delegation will be accredited as “Head of Delegation”. Their function will be described as “Head of Delegation and President”. Presidents of FIG affiliated federations who are not in the function of Head of Delegation will be accredited in the category “GT” Their function will be described as e.g. “President XXX Gymnastics”. The OC may charge EUR 120 for this “additional” accreditation.

### Accreditation at the charge of the Delegation:

•	NF Accompanying person:	PLN 600
•	NF President Accompanying person:	PLN 600
•	TC members Accompanying person:	PLN 600
•	Guest:	PLN 600
•	VIP Guest:	PLN 800
•	NF President as Guest:	PLN 600
•	Additional coach	PLN 600
•	Additional doctors or physiotherapist:	PLN 600
•	Lost accreditation:	PLN 600

The payment of these accreditations (at the charge of the Delegations) must be made to the Organizing Committee by bank transfer to:

<b>Payable to:</b>	<b>Klub Sportowy Akademickiego Związku Sportowego Akademii Wychowania Fizycznego we Wrocławiu</b>
<b>Address:</b>	<b>51-612 Wrocław, ul. . Paderewskiego 35</b>
<b>Bank:</b>	<b>ALIOR BANK S.A.</b>
<b>Sort Code:</b>	<b>ALBPPLPW</b>
<b>Account Number:</b>	<b>63 2490 0005 0000 4520 1872 8615</b>
<b>IBAN Number:</b>	<b>PL 63 2490 0005 0000 4520 1872 8615</b>
<b>Swift Code:</b>	<b>ALBPPLPW</b>

*Your federation must cover all bank fees in connection with the bank transfers. Please state the name of your federation, the contact person and the purpose on the transfer.*

### **TRANSFERABLE ACCESS CARDS**

According to the FIG Accreditation Rules, in order to access Zone 1 (Field of Play, competition area) and Zone 3 (warm-up hall), all coaches, medical personnel, Team Managers and Heads of Delegations will need to present – in conjunction with their primary accreditation card – a Transferable Access Card (TAC).



All delegations will be allocated a number of Zone 1 TACs according to the number of registered units and officials, respecting the FIG Accreditation Rules.

The TACs are only transferable within the Federation's official delegation. Lost cards will not be replaced.

### **CONTROL OF MEDICAL CERTIFICATES**

According to article 4 of the FIG Rules for Accreditation, "persons accredited as medical personnel are only eligible to be accredited as such if they are in possession of a respective professional qualification. The FIG reserves the right to request proof of such qualification at any time".

In this respect, FIG requests the **medical personnel of each delegation present a copy of his/her medical certificate/diploma upon arrival at the accreditation procedure in order to be accredited.** The FIG will collect and record these certificates.

**Please note that without this document, the accreditation of the medical personnel will NOT be released.**

The FIG reminds as well that, according to article 1.16 of the FIG Rules for Accreditation, any misuse of an accreditation (zone, time, transfer, etc.) leads to the withdrawal of the accreditation and a fine of CHF 2'500.- for each case.

## **3. Nominative Registrations**

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### **3.1 - ON-LINE NOMINATIVE REGISTRATIONS**

The nominative entries must be completed by entering the composition of the delegation on-line (by using the National Gymnastics Federations' intranet login and password) by **9<sup>th</sup> June** at the very latest as follows: <http://www.fig-gymnastics.com>. Missing or late nominative entries will be fined with CHF1'000.-. Incomplete or incorrect on-line nominative registrations will be refused by the FIG..

### **3.2 - FIG LICENSES**

The compulsory FIG gymnast's license will be introduced for the first time in these World Age Group Competition. The licenses' applications must be made four (4) weeks at the very latest prior to the validity date required in order to be considered by the FIG. Licenses' applications received after this deadline will not be considered for these World Age Group Competition and the gymnasts concerned will not be authorized to compete.

**No licenses' requests will be handled while on site and no exceptions will be made.**

### **3.3 - JUDGES' BREVETS**

Only judges with the appropriate and valid category of Brevet for their function for this XII Cycle (2009-2012) will appear in the drop-down menu. Should your Federations not find the name of their judges in the drop-down menu during the on-line nominative registration, it will then mean that these judges do not currently hold a valid category of brevet for their function for this XII Cycle (2009-2012) and will not be authorized to judge in Wroclaw. Please contact the FIG office If you have any questions..

## **3.4 - CHANGE OF START LIST**

If gymnasts get injured or ill before *the 60 minutes prior to the beginning of the respective qualifications, a pair/group can be substituted*. The FIG and the OC must be informed immediately (Appendix 7)

## **3.5 WITHDRAWALS**

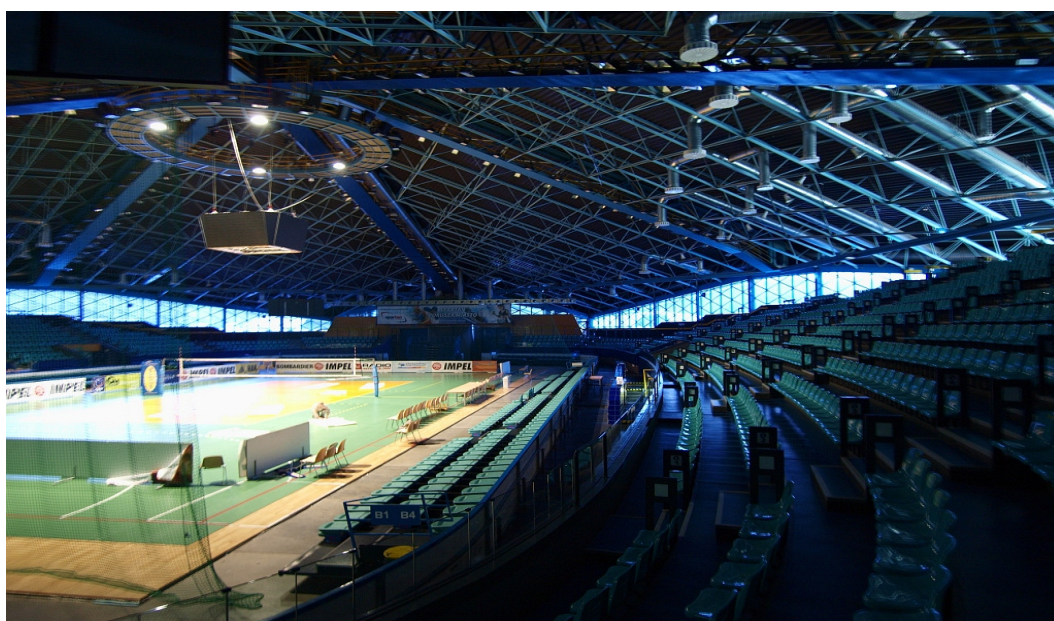
In case a Federation withdraws a unit from the Qualification Round, his place in the starting order will be taken by the next pair or group, regardless the Federation.

In case of units' withdrawal, the FIG and the OC must be informed immediately; please use the form "Withdraw from start list" (Appendix 10).

## **4. Venue and halls**

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### **4.1 - COMPETITION VENUE DETAILS**





## Hala Orbita

Address: Wejherowska 34 str. 54-239 Wrocław

Telephone: (+48) 71 356 35 12

Website: [www.spartan.wroc.pl](http://www.spartan.wroc.pl)

- Seating capacity: 3000 - 5000
- Floor area: 2500 square meters

The competition floor will be light blue and the back curtain will be dark blue.

## Competition hall

Please see Appendices 2 and 3 for the plan of the general area and the Delegations' access zones as well as the allocation of the seating for the competition control personnel, VIPs, head of delegations, delegation members, media representatives, etc.

The competition area (Field of Play, FOP) will be 60 meters long and 45 meters wide (2'700 square meters). Please see Appendix 3 for the Delegation member's access.

### **4.2 - TRAINING AND WARM-UP HALLS DETAILS**

The training and warm-up halls are also located in the Hala Orbita.

The warm-up area will be separated from the competition floor by a curtain.

The training hall will be located in the small hall, right next to the competition floor.

A designated area connected to the Podium is referred to as the Waiting Area. It is only to be used by the competitors and their coaches of the next two starts. The area is not allowed to be used by any other person. Competitors and coaches follow the instructions of the officials.

Please see Appendix 3 for the plan of the general area and the Delegations' access zones.

***Please note that the entire venue complex will have to remain a non-smoking area.***

## **5. Training format and programme**

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### **5.1 - EARLY TRAINING OPPORTUNITIES**

Delegations arriving earlier than the official arrival date are requested to contact the OC in order to receive information on early training opportunities if needed. All costs related to these early trainings opportunities will have to be covered by the Federation concerned.

### **5.2 - OFFICIAL TRAINING SCHEDULES**

The official training schedules for the event are attached for your consideration (Appendix 5). The training schedules have been structured as follows:

Wednesday July 7<sup>th</sup>: 09:34 to 19:42

Thursday July 8<sup>th</sup>: 09:34 to 19:42

Friday July 9<sup>th</sup>: 09:34 to 19:42

The training time will be as written in the training schedules.





Changes to the official scheduled training hours will not be accepted and delegations must respect the designated training times and the allocated areas.

### 6. Warm-up format

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In days of qualifications and finals, warm-up will be given to the pairs/groups competing in the respective categories.

Please refer to the attached schedule for more details.

### 7. Competition format and programme

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The Competition Director and the Floor Managers will be in charge of the competitions, warm-ups, and training areas. All instructions given by them must be strictly observed, especially during TV broadcast (i.e. in relation with the marching in and out, Kiss & Cry, etc.)

#### **7.1 - COMPETITION FORMAT**

The competitions will be held in accordance with the 2010 FIG Technical Regulations including Section 5 for Acrobatic Gymnastic, Reg. 3.3 and FIG Age Group Regulations (2010 edition)

#### **7.2 - QUALIFICATION ROUNDS**

Based on the Definitive registration entries and in accordance with the FIG Technical Regulations, the gymnasts' drawing of lots (Appendix 4) was conducted in Chiba (Japan) on May 13, 2010. Registrations received in the FIG Office after the drawing of lots were not taken into consideration, i.e. the gymnasts will not be allowed to compete.

This drawing of lots/starting order will be confirmed after the arrival of the nominative registered gymnasts in Wroclaw. The FIG, in consultation with the TC and the OC reserves the right to apply minor adjustments to the draw and starting order should the nominative registrations received generate organizational problems in terms of training, warm-up and competition schedules.

At the completion of the Qualification Rounds, a list of qualified pairs/groups in the various categories for the finals will be published and distributed to the Federations and entities concerned in their respective boxes.

For the 11-16 Age Group Category, the pairs/groups qualified for the finals in the various discipline will be required to submit the tariff sheets for their final routine no later than one (1) hour after the final routine of their respective discipline. This tariff sheet will have to be submitted to the FIG office.

#### **7.3 - FINALS**

The best six/eight pairs/groups per categories from the Qualifying Rounds will qualify to participate in the finals with a maximum of one pairs/groups per Federation per category (FIG Age Group Regulations, May 2009 edition).

In the event that a pair/group ranked for the final has to withdraw, the next ranked pair/group (reserve) will be the replacement. (But still respecting the regulation of one per country in a final.)



## **7.4 - COMPETITION SCHEDULES**

The detailed time schedules for the competitions are enclosed (Appendix 6). All timings are subject to slight alterations (gymnasts should be prepared to compete like 2 / 3 slots ahead and 2 / 3 slots later), however any major change will be announced to the participating Delegations.

## **8. Ceremonies**

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### **8.1 - OPENING CEREMONY**

The Opening Ceremony will take place on Friday July 9<sup>th</sup> 19:00 to 19:45 in Hala Orbita.

All delegation members are invited to be present at the Opening Ceremony.

Two gymnasts of each Delegation will be requested to march in. Further detailed information will be given during the Orientation Meeting.

### **8.2 - AWARD CEREMONIES**

The awards ceremonies will be held as per the schedule enclosed and carried out in accordance with the FIG Regulations for Award Ceremonies. The competitors requested to attend the awards ceremonies are:

- pairs and groups ranked 1<sup>st</sup> to 3<sup>rd</sup>

Please ensure that your Federation's medalists are in time for the line-up prior to the ceremonies.

The medalists must appear in approved competition attire. Failure to observe this rule results in reduction of prize money by 50%.

Gymnasts who are absent without justifiable reason, will be disqualified and the next ranked gymnasts will be awarded the medals.

### **8.3 - CLOSING CEREMONY**

The Closing Ceremony will take place on Monday July 12<sup>th</sup>, at 19:00 in Hala Orbita.

## **9. FIG certified equipment**

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The FIG Certified manufacturer suppliers for these World Championships will be **Spieth**, light blue color.

Competition area: 1 competition floor.

Training area: 1 competition floor and 1 floor for stretching

Warm-up area: 1 floor

(see Appendix 2).



## 10. Judges' Panels, Superior Jury and Jury of Appeal

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### **10.1 - CHAIRS OF JUDGES' PANELS**

The Chairs of Judges' Panels were drawn by the ACRO-TC during its meeting in Lausanne, November 2009.

The Chair of Judges' Panel will be:

Mrs. Valeriya KUDRAYVCHEVA (FIG)

M. Maria Adriana KOEKEMOER (FIG)

### **10.2 - JUDGES**

Five Difficulty Judges (D1) will be appointed by the FIG TC-Acro, following a draw by the TC, from Category 1 and 2 judges of the participating countries. If they do not officiate in any other role during the age group events, they are regarded as neutral to federations and are extra to team numbers (3<sup>rd</sup> judge). If the DJ1 is one of the 2 judges from a federation (see Article 9), the judge will be drawn as an Execution and Artistry Judge, when not officiating as DJ1.

Additional Difficulty Judges (D2) for each event category will be drawn from the judges registered for the competition.

Each participating federation is entitled to present 2 Category 1, 2, 3 or 4 judges (excluding any CJP or DJ1), but not more than one Category 4 judge from a federation may be drawn for the 12-19 event. If two Category 4 are presented, either may take the drawn position in any particular event category.

Every judge is guaranteed to judge once as either a Technical (B) or Artistic (C) judge.

Judges not drawn to officiate during a specific session may be appointed as reserve judges or used as line judges.

*All A and E Judges for the respective Qualification Rounds will be drawn by the TC ACRO and announced immediately prior to each session of competition.*

In the draw of judges for the finals, if possible, only A and E- judges whose federations are not represented in the final, will participate.

Judges are requested to take with them the Artistry and technical judging form (20 copies of each form). Those forms are in appendix of this workpan and can be found on the FIG microsite dedicated to the event on the FIG website ([www.fig-gymnastics.com](http://www.fig-gymnastics.com)). Failure to bring those copies will result in delegations having to pay the printed price to the OC.

### **10.3 - SUPERIOR JURY**

The Superior Jury will consist of the Technical President Ms. Tonya Case as President of the Superior Jury and six ACRO-TC members as follows:

Member Technical Experts:

Member Artistry Experts:

Difficulty Experts:

All seven members of the TC are part of the SJ as per our rules. We have not designated who will take which assignments -- this should have been done in Canada...



## **10.4 - JURY OF APPEAL**

The Jury of Appeal will consist of two members of the Executive Committee (one acting as President) and a third person to be designated in accordance with the matter of the appeal. In case of a judge's appeal, a person not involved in the decision of the Superior Jury and in the judging process of the apparatus concerned will be nominated.

President	Member	Member
Michel Léglise	Attila Orsel	<i>to be named on site if required</i>

All appeals must be made in writing and submitted to the FIG Office

## **11. Scoring**

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Acrosport will provide the official scoring equipment for these World Age Group Competition. The Acrosport equipment will be used for the data management of the start lists, scores and results. The Acrosport system will be available for the D-Juries, as well as for the Superior Jury. The list of competitors and judges will be distributed before each competition. The results will be distributed in accordance with the Technical Regulations.

## **12. Tariff sheets**

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Normally tariff sheets are submitted during accreditation. In the rare circumstance where this is not possible, the absolute deadline for handing in the tariff sheets to the OC Office is Thursday July 8<sup>th</sup> at 09:30.

Tariff sheets for Finals must be handed in no later than 1 hour following the end of the qualifications.

Tariff sheets not filled in accordance according to the rules will be penalized in accordance with the 2009 – 2012 CoP.

## **13. Inquiries**

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On publication of the Difficulty Score, any appeal for investigation is made at the very latest before the end of the next exercise that follows the release of a score.

The designated card holder for the federation of the competing gymnasts (TR 8.4) places the appeal card with the President of the Superior Jury or designated person.

- An appeal card must be delivered without verbal exchange.
- The display board will indicate that an appeal is being considered.
- The appeal card must be followed with a written explanation stating the basis for the appeal.
- The written request for inquiry must be delivered within 4 minutes after the placement of an appeal card, otherwise the appeal becomes obsolete.
- There is a fee for the appeal which increases with each appeal made by the Federation (TR 8.4).
- The placement of an appeal card becomes a contract to pay the appropriate fee to the General Secretary or delegate by the end of the competition.





If a resolution cannot be made before the start time of the next competitors' exercise, the calculated mark will be listed as 'provisional' and will be considered at the end of the round of competition and before any award ceremony.

The detailed procedure is laid down in the Code of Points.

See also §8.4 in the FIG Technical Regulations (Section 1)

## 14. Meetings and instructions

### 14.1 - ORIENTATION MEETING

The Orientation Meeting will be held on 7<sup>th</sup> July from 19:00 to 20:00 in Sofitel Hotel. Delegations have to attend this meeting with a maximum of 2 accredited members per delegation, including the Head of Delegation or a substitute. **Please note that judges may not represent their Federation at the Orientation Meeting.** Important information about the organization of these Age Group Competition will be given by the OC and the FIG. This meeting will be held exclusively in English. Participation is compulsory (see Technical Regulations, Section 1, Reg. 5.14). Unjustified failure to attend this meeting will result in a sanction of CHF 1'000.- against the Federation, to be paid to the FIG.

### 14.2 - JUDGES' MEETING, DRAWS AND INSTRUCTIONS

Each judge is required to be present at the Judges' meeting. Judges who do not participate in the judges' meetings/instructions will not be authorized to judge, will receive warnings and possibly other sanctions, *including a financial penalty to the federation*, as well.

The Judges' meetings and instructions will be held in English only and they will take place as follows:

<b>Thursday July 8</b>		Place
<b>10:00</b>	Meeting with the pre-appointed competition CJP's and DJS	Judge's room
<b>Friday July 9</b>		
<b>13:00-16:00</b>	Judges' meeting	Judge's room
<b>Saturday July 10</b>		
<b>30 minutes before competition</b>	Judges' briefing	Judge's room
<b>Sunday July 11</b>		
<b>30 minutes before competition</b>	Judges' briefing	Judge's room
<b>Monday July 12</b>		
<b>1 hour before competition</b>	Judges' briefing	Judge's room

### 14.3 - ACRO-TC VIDEO ANALYSIS

A continues evaluation will be carried out by the Superior Juries (Technical Committee). This will be done by observation and scoring by the responsible members of the SJ for each discipline during the competitions and by analysis from videos (IRCOS) after the competitions by the Technical Committee. *See also FIG Specific Judges' Rules for Acrobatic Gymnastics.*

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## 14.4 – ACROSPORT INSTRUCTION

~~The Swiss Timing instruction will be held on the FOP as follows:~~

*We need to have instruction for whatever system is being used by Poland for age group.*

## 15. Doping controls

Under the supervision of the FIG, doping controls will be organized by the Organizing Committee during these World Championships in accordance with the valid FIG-WADA Doping Control Regulations. The doping controls may take place at any time during the training, warm-up or competition times.

## 16. Summary of remaining deadlines

On-line Registrations	Closing Date
Nominative Registration	9 <sup>th</sup> June
Travel Schedule Form	9 <sup>th</sup> June
Publicity Form (not compulsory)	9 <sup>th</sup> June
Other deadlines	Closing Date
Payment of the accommodation costs (last 50%)	9 <sup>th</sup> June
Payment of the meal costs (last 50%)	9 <sup>th</sup> June
Payment of the meal costs (last 50%)	9 <sup>th</sup> June

## 17. Financial provisions

Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices or non-refundable entry fee, etc.) and the Organizing Committee will not be allowed to participate in these World Age Group Competition.



## PART III: OPERATIONS

### 1. Transportation

#### 1.2 - INTERNATIONAL TRANSPORTATION

The travel to Wroclaw will be at each delegation's own expenses. The FIG and the OC strongly recommend that each Federation take cancellation insurance for their international transportation.

*In case of heavily delayed or cancelled flights, please call +48 796 654 540*

#### 1.3 - LOCAL TRANSPORTATION

Delegations who will stay at one of the official hotels, who book their accommodation through the Organising Committee and who have filled in their travel schedule form, by the deadline, will be provided with local transport from Wroclaw airport or train stations to the official hotels and back. This airport - hotel service will be organized by the Organising Committee.

A shuttle service will be available for the local transport of all accredited persons from the official hotels to the competition venue and to any other planned activities and back as needed.

The following entities will not be provided with any type of local transport; they will not be entitled to use the free OC transportation system and will be responsible to be in time for the different competitions, trainings, meetings, functions, etc:

- Non-accredited persons
- Accredited persons who will not stay at one of the OC official hotels
- Accredited persons who have not booked their accommodation through the OC
- Accredited persons who have not filled in their travel schedule form on-line (arrivals and departures) by **9<sup>th</sup> June**.
- Accredited persons who chose not to arrive at one of the OC designated airport or train stations

#### 1.4 - ARRIVAL

Upon arrival, the Delegations will be requested to make their way to meet with the OC personnel as follows:

##### **Wroclaw airport :**

Location: International arrivals hall  
Operating dates: 5-7.07.2010  
Operating hours: in accordance with the submitted arrivals schedule

##### **Wroclaw railways stations:**

Operating dates: 5-7.07.2010  
Operating hours: in accordance with the submitted arrivals schedule

Upon receipt of the arrivals schedules, further instructions will be provided to the Delegations as required. The delegations' local transport to the Accreditation Center (and then to the official hotels) will be organized accordingly and based on the arrival information received. For



earlier or later arrival than described in 1.4, please contact directly the OC in order to discuss the local transportation possibilities

### **1.5 - SHUTTLE SERVICE**

A shuttle service will be arranged for the local transport of all accredited persons from the official hotels to the competition venue (following the competition, warm-up, training, meeting and meal schedules) and to any other official activities and back as needed as follows:

- For those Delegations staying at the **SOFITEL**, a shuttle bus service will be available. Depending on the traffic, 20 minutes will in principle be necessary to reach the venue
- For those Delegations staying at the Hotel **Orbis Wroclaw**, a shuttle bus service will be available. Depending on the traffic, 20 minutes will in principle be necessary to reach the venue
- For those Delegations staying at the Hotel **Orbis Mercury Panorama**, a shuttle bus service will be available. Depending on the traffic, 20 minutes will in principle be necessary to reach the venue
- For those Delegations staying at the Hotel **Lothus**, a shuttle bus service will be available. Depending on the traffic, 20 minutes will in principle be necessary to reach the venue
- For those Delegations staying at the Hotel **Slask** and **Wieniawa**, a shuttle bus service will be available. Depending on the traffic, 20 minutes will in principle be necessary to reach the venue

Shuttle timetables will be provided to the Heads of Delegation upon arrival and will also be available at the OC office, at the Information desk and will be on display at the official hotels.

### **1.6 - DEPARTURE**

Based on the information collected from the delegations, local transportation will be coordinated from the official hotels to the departure areas:

#### **Wroclaw airport:**

Operating date: 12-13.07.2010

Operating hours: in accordance with the submitted and confirmed departure schedules

#### **Wroclaw railways stations:**

Operating date: 12-13.07.2010

Operating hours: in accordance with the submitted and confirmed arrivals schedules

Each delegation will be asked to confirm the departure details of their members via the OC Office at accreditation. A detailed schedule for departures will be distributed via the Delegation mail boxes.

For earlier or later departures than described in 1.6, please directly contact the OC in order to discuss the local transportation possibilities.

## **2. Insurance**

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The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical



Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.

The OC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the OC in writing in advance. The OC will subsequently offer insurance at the Federations own charge as follows: PLN 40.- per person / day.

### 3. Accreditations

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#### **3.1 - PROCEDURE**

The Accreditation Centre (location: Hala Orbita) will be open as follows:

- July 6<sup>th</sup>: 10:00 – 22:00
- July 7<sup>th</sup>: 10:00 – 17:00
- July 8<sup>th</sup>: if needed 10:00 – 17:00

Accreditations will be distributed at the Accreditation Centre upon arrival of the Delegations. The FIG Accreditation Rules will be strictly applied, notably as far as the number of accreditations per federations is concerned. No further accreditations may be issued (for changes after the on-line nominative registration, please see the “Request for Accreditation Changes” form - appendix 12). Any additional person is considered as a spectator and must buy entry tickets. Accreditations will not be delivered unless all financial and insurance obligations have been met.

**Accreditations for the World Age Group Competitions are not valid for the World Championships and vice versa.**

#### **3.2 - CONTROL AND DISTRIBUTION OF THE REQUIRED DOCUMENTS AND MATERIAL**

Competitors will be requested to present to the OC their valid passport upon accreditation for proof of identity and control of Nationality. The competitors will furthermore be requested to present to the OC their FIG License (in addition to their valid passport, for those having already received their FIG licence) for further age control as well as for anti-doping purposes. Copies of the delegation member's valid passport will be made by the OC Please refer to the FIG licence rules for further information).

At accreditation, the Heads of Delegation must:

- make any necessary payments (insurance, accommodation, etc.)
- check the correct names of their complete Delegation
- verify the accommodation and meal requirements
- verify the return flight schedules
- hand in a CD with the music of their Federation national anthem (appendix 13)
- hand in their national flag (appendix 13)
- Submit their tariff sheets

The **definitive** Work Plan, and schedules will be given to the Head of Delegations upon accreditation.



### **3.3 - MUSIC FORMS**

Upon arrival, the delegations must deliver two CDs to the Organising Committee as per the norms given in the FIG Code of Points.

The following information must be written on the CDs:

- Federation (Country abbreviation)
- Name of competitors
- Category (MP – WP – MXP – MG – WG)
- Type of Exercise (Balance-Dynamic-Combined)
- Type of recording (mono/stereo)
- Title of the music
- The composer(s) of the music used
- Total time (in minutes and seconds) from the first to the last tone of the music

The Head of Delegation must sign the form (sent with the directives) on behalf of the competitor:

1. Approval of the technical criteria for playing the tape by the OC.
2. Confirmation that the music used does not violate any copyrights and that it can be broadcast within sports.

For training in the training locations, the competitors will have to bring their personal (third) copy of their music CDs.

### **3.4 - ACCREDITATION PRINCIPLES**

The accreditation identifies individuals in good standing from FIG affiliated federations participating in the event. It indicates and defines their right to access to the different zones (see Appendix 2 and 3).

The Field of Play, and other access zones, will be accessible only to accredited individuals according to the valid FIG Accreditation Rules.

All participants and officials are required to wear their accreditation cards at all times.

The accreditation is personal, non transferable and compulsory to have access to the training, warm-up and competition halls, the different functions and the official transport system of the Organizing Committee. The accreditation card is also necessary to pass the security controls. If lost, a new accreditation card can be purchased for PLN 600. The access in the warm-up hall is strictly limited to the gymnasts participating in the specific competition and according to the warm-up schedule, with their coaches and medical staff with transferable access card.

### **3.5 - PASSPORT PHOTOS**

Together with the Nominative registration, the Delegations must forward one passport photo of each delegation member to the Organising Committee. The passport photos are accepted in digital format only and must be sent directly to the Organising Committee. The specification of the photo should be as follows:

- File format; .jpg, .jpeg or .tiff
- Dimensions; 210 pixels wide x 270 pixels high (portrait ratio 7:9)
- File name; NOC\_Surname\_Firstname (eg GBR\_Smith\_John.jpg)

Please forward the passport photo as soon as possible, but no later than June 25<sup>th</sup>. An earlier receipt would be much appreciated. If a photo has to be taken in Wroclaw because none has been sent, there will be a charge to the federation of 30 PLN per person.



## **3.6 - DELEGATION SEATING**

The OC will reserve seats for the seating of the accredited delegation members in the venue (see Appendix 2 and 3). These seats will be available on a first come, first served basis. Delegates will be requested **not to sit in any other spectator seats within the arena** unless permitted to do so by a representative of the OC.

## **4. Information desks**

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Information desks will be set up at the official hotels' lobbies from 08:00 to 14:00 from 6<sup>th</sup> of July to the 12<sup>th</sup> of July.

## **5. Delegation boxes**

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Delegation mail boxes will be set up in the venue. All information regarding competition, warm-up, training, notification of meetings, transport, functions, results, start lists, as well as FIG and OC correspondences will be distributed via the delegation mailboxes.

A special "Mail Box" authority card will be issued to each Head of Delegation. This card must be shown by the Head of Delegations or their designated representative when collecting all information and results from their Delegation mail box. The Delegation member designated to collect the information from the Delegation mail box will be required to sign for information collected.

## **6. Farewell Banquet**

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### **6.1 - FAREWELL BANQUET**

The OC will host a Farewell Banquet for all Delegation members (provided their accommodation was booked through the OC\*) at the conclusion of the event on Monday July 12<sup>th</sup>. This function will be held at the Sofitel Hotel from 21:00 to 02:00. Access to this function will be by ticket only. A buffet meal will be served. The official results as well as the Federation's relevant diplomas will be distributed during this banquet. The dress code for this evening will be casual. Music will be provided throughout the evening. The transport service for this function will be advised via the Delegation mail boxes.

*\* For those who have not booked their accommodation through the OC, tickets can be purchased at the OC office until July 10<sup>th</sup>. The price is PLN 300*

## **7. Accommodation**

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### **7.1 - HOTEL PAYMENT**

The OC will send, to the Federations who have booked and purchased accommodation in the official hotels, information on the accommodation plan, detailing all booking particulars and the final balance.

The final payment to the OC of the remaining 50% for all accommodation will be required by June 9<sup>th</sup>.

50 % of the payments made, will be reimbursed by June 1<sup>st</sup> at the latest. No reimbursement will be made after June 1<sup>st</sup>.

Payment for the accommodation must be made by bank transfer to:



<b>Payable to:</b>	<b>Klub Sportowy Akademickiego Związku Sportowego Akademii Wychowania Fizycznego we Wrocławiu</b>
<b>Address:</b>	<b>51-612 Wrocław, ul. . Paderewskiego 35</b>
<b>Bank:</b>	<b>ALIOR BANK S.A.</b>
<b>Sort Code:</b>	<b>ALBPPLPW</b>
<b>Account Number:</b>	<b>63 2490 0005 0000 4520 1872 8615</b>
<b>IBAN Number:</b>	<b>PL 63 2490 0005 0000 4520 1872 8615</b>
<b>Swift Code:</b>	<b>ALBPPLPW</b>

*Your federation must cover all bank fees in connection with the bank transfers. Please state the name of your federation, the contact person and the payment purpose on the transfer.*

Failure to forward the payment by the required date will result in the reservations being cancelled and in the deposit payment being forfeited.

The FIG and the OC strongly recommend that each Federation take a cancellation insurance for their accommodation.

All extra hotel costs will have to be borne by the respective Federation (such as mini-bar, parking, paid TV movies, telephone calls, etc.). Any damages made to the hotel facilities will be the exclusive responsibility of the Delegation concerned.

### **7.3 - CHECK-IN PROCEDURES**

Each official hotel will have received a rooming list from those delegations who have submitted the necessary forms. The room keys and hotel information will be distributed to the delegation upon their hotel check-in. Credit cards imprints may be made to cover all incidental costs during the individuals' stay. Room keys will not be issued until all the requirements of accreditation have been fulfilled.

### **7.4 - CHECK-OUT PROCEDURES**

In principle, a copy of the individual account of each delegation member will be available the day before departure. After confirmation, the balance due will have to be paid in full upon check-out. Delegations will be responsible for all costs incurred.

*The check-out times of the respective hotels must be strictly respected.*

## **8. Meals**

Based on the reservations and payment made by each Federation, the different meals arrangements will be as follows:

### **8.1 - BREAKFAST**

Breakfast will be included in the price of each of the hotels and will be available from 06:00 /07:00 to 10:00 in each of the official hotels

### **8.2 - LUNCH**

Lunch in the venue (Hala Orbita), available from 6 to 12 of July, between 12:00 and 15:00 for Delegations who booked and paid before June 9<sup>th</sup>.





### **8.3 - DINNER**

Dinner will be served in the hotels, for Delegations who booked and paid before June 9<sup>th</sup> and will be available as follows:

- **Hotel SOFITEL:** dinner available from XX to XX July between 20:0 and 22.00
- **Hotel Orbis Wroclaw:** dinner available from from XX to XX July between 20:0 and 22.00
- **Hotel Orbis Mercury Panorama:** dinner available **from** XX to XX July between 20:0 and 22.00
- **Hotel Lothus:** dinner available from XX to XX July between 20:0 and 22.00
- **Hotel Slask and Wiesniawa:** dinner available from XX to XX July between 20:0 and 22.00

*Dinners are offered in the hotel in which the respective Delegation is staying*

### **8.4 - MEALS FOR JUDGES**

How do you want to with judges who will judge between the opening hours of the lunch time!?!? Please think about it and specify.

**We will have to provide a lunch break for the judges at some point. This can be done by box lunches in the judges room, or to make sure that they can be served quickly in the normal place for eating lunch.**

### **8.5 - MISCELLANEOUS**

Mineral water will be served with all lunches and dinners organized by the OC, all other drinks will be at the respective Delegations' costs.

Delegations who have booked meals through the OC will receive their meals tickets upon accreditation.

Delegations with members who have allergies are requested to contact the OC in this matter as soon as possible (but no later than **June 9<sup>th</sup>**).

## **9. Medical Services**

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The OC is responsible for providing medical coverage and first-aid for injuries sustained in the competition hall, warm-up hall and training halls. Medical Centres with a team of doctors, nurses and physiotherapists will be available for all accredited persons during the competition, warm-up and training periods and will be open every day from half an hour before until half an hour after all activities. These centres will be equipped as follows: ice, treatment plinths (couches), emergency paramedic equipment, medical supplies and medicines.

The certified Delegation medical team, responsible for the corresponding Federation, may provide the necessary medical care for their Delegation members under the provisions of their own licensing and liability coverage. The OC will not provide team medical staff with medical credentials, hospital privileges, and/or liability coverage. Rooms to be used by the Delegation's own physiotherapist are available in booth at the venue; it will be necessary to notify the Organizing Committee beforehand.

In the case of emergency or medical treatment being required in the official hospital, or medical treatment for a Delegation without medical staff, the OC medical team will assist with the requests from the delegations.



## 6<sup>th</sup> World Age Group Competition – Work Plan



Please refer to Appendix 11 for the Gymnast's Injury Report Form.

Ambulances will be available on site in case of need.





## PART IV: MARKETING

### 1. Media

#### A. Professional Medias

Each journalist, photographer, technician from any media must register via the FIG Media Manager portal at <http://www.fedintgym.com/mediamanager/> . Only Media representatives holding a professional press card will be accepted. The FIG decisions are definitive and cannot be appealed.

On site, Media representatives must clearly wear their press credential (**E – HB - RT** yellow colour code), delivered by the LOC.

#### B. Media representatives of the National Gymnastics Federations

The FIG grants one ES-F and one EP-P credential to Media representatives of the FIG affiliated Federations, **on request of the Federation only**. Applicants must register via the FIG Media Manager portal at <http://www.fedintgym.com/mediamanager/> , attesting in good faith and in writing the identity and the position of the Media delegates.

#### C. Biographies

**The national Federations are responsible for the creation and update of the biographies of their gymnasts.** On their arrival on site, all gymnasts will be requested to check their biographies.

#### D. FOP (*Field of Play*)

Interviews and mobile phones are **strictly** forbidden on the FOP.

#### E. Mixed Zone

The Mixed Zone will usually be located at the exit of the FOP, on the path to the locker rooms. During competitions, as well as podium trainings and qualifications, athletes must exit through the Mixed Zone. As they enter the Mixed Zone, journalists have the opportunity to collect flash quotes.

There is no obligation for the athletes to stop in the Mixed Zone, but co-operation with the press is most appreciated.

#### F. Training halls

The Media is welcome in the training halls, but kindly requested to remain in the designated area.

#### G. Warm up halls

This is a No Go Zone area. No access to warm up halls for Media at all.

#### H. Press conferences

**Only** in the case a press conference is planned, the participation for gymnasts is compulsory according to TR 2010, Reg. 4.11.14:

“At FIG events, federations are responsible for the proper and timely appearance of the medalists at press and media conferences. Gymnasts must appear in the press interview area as follows:

- |            |        |                                    |
|------------|--------|------------------------------------|
| Acrobatic  | Pairs  | • All medallists                   |
| Gymnastics | Groups | • World Champions only             |
|            |        | • 1 representative from second and |



third team

Any federation which does not ensure that the athletes appear as stated above, at all official FIG events, will be fined immediately for each infraction.

The amount of the fine has been fixed by the Council in 2000 at CHF 2'000.-“

**The cancellation of a Press Conference is the responsibility of the FIG Media Operations Officer.**

In the case a gymnast was selected for doping control, he or she must, **prior the control**, attend the award ceremony **and** the press conference.

## I. No Go Zone

The purpose of this policy is to ensure that photographers and cameramen respect a certain area in the FOP where they cannot enter. The limits of the area known as the “No Go Zone” will be clearly marked on the floor. Further No Go Zones will be decided by FIG, depending on the venue.

## J. Award Ceremony

After the national anthem, gymnasts are requested to face all directions, together, to wave to the spectators and to allow the photographers to take pictures of all medallists.

## K. Kiss & Cry corner (RG – TRA – AER – ACRO)

Gymnasts are kindly requested to proceed to the corner as quickly as possible. Coaches and choreographers are invited **NOT TO STOP** the gymnasts before they are seated in the K&C.

## L. Gifts, leaflets, promotional material

Any kind of distribution of the above mentioned items to gymnasts, FIG Officials, Media, without written approval by FIG, is strictly forbidden.

## M. Publicity

The FIG Advertising Rules for publicity on the attire and equipment must be strictly respected.

## N. FIG Media contacts on site

<i>FIG Media on site</i>		
<b>Ms Meike Behrensen</b>	FIG Media Coordinator - Accreditation - Biographies	<a href="mailto:mbehrensen@fig-gymnastics.org">mbehrensen@fig-gymnastics.org</a>
<b>Ms Chantal Koller</b>	Editing	
<b>TBC</b>	Live Web Commentary	
<b>Mr Olivier Strebel</b>	FIG TV Operations Officer (HB – RT)	<a href="mailto:ostrebel@fig-gymnastics.org">ostrebel@fig-gymnastics.org</a>
<b>Mr Volker Minkus</b>	FIG Official Photographer	<a href="mailto:agentur@minkusimages.de">agentur@minkusimages.de</a>
<i>LOC Press Operations</i>		
<b>Ms Ewa Szymczak</b>	LOC Press Chief	



## 2. Press conferences

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### **2.1 - OPENING PRESS CONFERENCE**

This Opening Press Conference will be held on Tuesday 10<sup>th</sup> November at 16:00 in the Press Conference Room.

### **2.2 - PRESS CONFERENCES WITH THE MEDAL WINNERS**

Press Conferences in the Press Conference Room with the medal winners are planned as follows:

- **12<sup>th</sup> November** at 20:40 in the Press conference room: participation of the World Team Champions and one representative from 2<sup>nd</sup> and 3<sup>rd</sup> teams is compulsory
- **13<sup>th</sup> November** at 21:25 in the Press conference room:  
Teams: participation of the World Team Champions and one representative from 2<sup>nd</sup> and 3<sup>rd</sup> teams is compulsory  
Individuals and pairs: participation is compulsory for all medal winners
- **14<sup>th</sup> November** at 18:00 in the Press conference room: participation is compulsory for all medal winners

The national track suit and the medal won will have to be worn by the athletes. Late or no participation in the Press Conferences with the medal winners will cause substantial fines as per Technical Regulations, Reg. 4.11.14.

## 3. Publicity

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Please be aware that the new **FIG Publicity Rules** on attire and equipment have come into effect as of 1<sup>st</sup> January 2009. Publicity on attire and equipment will have to be strictly respected. As the Code of Points foresees deductions should these rules not be respected, your Federation may therefore fill in the Publicity form on-line if deemed necessary at the very latest **June 9<sup>th</sup>** in order to have it approved. The Publicity Rule Chart is available on the FIG website under “Rules” should you require additional information on this issue.

If needed, questions regarding clarification can be made to Philippe Silacci: [psilacci@fig-gymnastics.org](mailto:psilacci@fig-gymnastics.org).

## 4. Television

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A live production of the finals will be guaranteed, the Host Broadcaster is TVP 3. The competitors will be requested to strictly follow the instructions of the organisers. Specific instructions on this matter will be announced at the Orientation Meeting.

## 5. Cameras and video recording

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All routines/passes will be recorded on digital video cameras (IRCOS). Personal video cameras and recording will therefore not be allowed in the competition hall (including from the spectators' seating), with the exception of the Host Broadcaster's cameras, the IRCOS cameras and other cameras approved by the FIG. The official FIG IRCOS footages will be available (for sale) to all FIG member Federations from XXXXXX. Pictures can be made from the seats in the competition hall, but without flashes. In the training and warm-up halls, coaches can only



make videos of their own team.

## 6. Sponsor activation area

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**Please specify if you will have any sponsorship activities, please advise me as soon as you know!!**

There will also be an opportunity for gymnasts and coaches to interact with representatives from **Cirque Du Soleil**.

## 7. Websites

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- Official website: [www.wroclawcup.pl](http://www.wroclawcup.pl)
- FIG: [www.fig-gymnastics.com](http://www.fig-gymnastics.com)

## 8. Tourist information

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### **8.1 - TICKETING**

Requests for tickets for these World Championships are to be made directly to the OC.

Ticket prices are as follows:

- Qualification Rounds: 10 PLN adult and 5 PLN under 18
- Finals: 10 PLN adult and 5 PLN under 18

FIG Member Federations can also access specially discounted tickets by contacting the OC.

### **8.2 - WEATHER IN WROCLAW IN JULY**

- Average high: 20 - 25°C
- Daily mean: 18°C
- Average low: 10°C

### **8.3 - GMT**

During the event, Wroclaw be on Paris Standard Time (GMT + 1 hrs)

André Gueisbuhler  
FIG Secretary General

Tonya Case  
FIG ACRO-TC President



## PART V: APPENDICES

### Registration

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- Appendix 1: Detailed Instructions for the on-line nominative registration

### Sites

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- Appendix 2: Plans of the competition venue
- Appendix 3: Plans of the access zones

### Draw & Starting order

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- Appendix 4: Results of drawing of lots

### Schedules

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- Appendix 5: Training and warm-up schedules
- Appendix 6: Competition schedules

### Competition

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- Appendix 7: Tariff sheets
- Appendix 8: Inquiry form
- Appendix 9: Forms for judging, Artistry and Execution
- Appendix 10: Withdraw form

### Misc.

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- Appendix 11: Gymnast Injury Report Form
- Appendix 12: Request for Accreditation Changes
- Appendix 13: National Anthem and National Flag
- Appendix 14: Technical Symposium – registration form
- Appendix 15: Control of medical certificate

***Note:*** *Transportation schedules will be handed out on-site*